



**COMMUNITY DEVELOPMENT COMMISSION  
of the County of Los Angeles**

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**Don Knabe**  
**Michael D. Antonovich**  
*Commissioners*

**Carlos Jackson**  
*Executive Director*

April 18, 2006

Honorable Board of Commissioners  
Community Development Commission of the  
County of Los Angeles  
383 Kenneth Hahn Hall of Administration  
500 West Temple Street  
Los Angeles, California 90012

Dear Commissioners:

**AMENDMENT NO. 3 TO AGREEMENT FOR SUBRECIPIENT SERVICES  
WITH CHRYSALIS FOR PROPERTY MAINTENANCE SERVICES FOR  
COMMISSION-OWNED PROPERTIES (1, 2, 4)  
(3 Vote)**

**IT IS RECOMMENDED THAT YOUR BOARD:**

Approve and authorize the Executive Director to execute the attached Amendment No. 3 to the Agreement for Subrecipient Services (Agreement) between the Community Development Commission and Chrysalis, to increase the amount of property maintenance services fees by up to \$25,000, for an Agreement total of \$103,508, in order to continue to maintain vacant properties owned by the Commission, using Community Development Block Grant (CDBG) Program funds allocated to the First, Second and Fourth Supervisorial Districts.

**PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION:**

The purpose of this action is to approve Amendment No. 3 to the Agreement to increase compensation for property maintenance services for Commission-owned vacant properties.

**FISCAL IMPACT/FINANCING:**

There is no impact on the County general fund. The proposed Amendment No. 3 to the Agreement will increase the Agreement amount by up to \$25,000, using CDBG

funds allocated as follows: \$5,250 to the First Supervisorial District, \$16,500 to the Second Supervisorial District, and \$3,250 to the Fourth Supervisorial District.

**FACTS AND PROVISIONS/LEGAL REQUIREMENTS:**

On January 1, 2005, the Commission entered into a six month Agreement with Chrysalis, in the amount of \$23,184 in CDBG funds allocated to the First, Second and Fourth Supervisorial Districts. Chrysalis maintains approximately 45 properties that are owned by the Commission (see attached list of current properties). Property maintenance activities include landscaping, lot cleaning, and removal of bulk items.

On March 1, 2005, the Commission amended the Agreement to add \$6,324, bringing the total amount of the Agreement to \$29,508. All funds were expended by the expiration of the Agreement on June 30, 2005. Therefore, on July 1, 2005, the Commission amended the Agreement for a second time. Amendment No. 2 extended the Agreement through June 30, 2006, and provided an additional \$49,000 in funds for the 2005-2006 Fiscal Year, bringing the total amount of the Agreement to \$78,508. The recommended Amendment No. 3 will increase the compensation amount by \$25,000, exceeding the Executive Director's Fiscal Year delegated authority. The total compensation under the Agreement will be increased to \$103,508.

Increased dumping of debris on Commission-owned vacant lots and recent wet weather conditions have increased the number of workers needed for the upkeep of these properties. It is anticipated that Chrysalis will expend all funds before the end of the Agreement. The additional funding will ensure adequate resources to provide property maintenance services through June 30, 2006.

Chrysalis is a 501(c)(3) nonprofit organization dedicated to helping economically disadvantaged individuals become self sufficient through employment opportunities. It was founded in 1984 as a food and clothing distribution center serving homeless men and women living on the streets of Skid Row in Downtown Los Angeles. As Chrysalis grew, it developed an effective and nationally recognized program to help homeless people become job-ready and ultimately find and retain employment. It has developed a job-training program in property maintenance that assists homeless persons to develop job skills. This program is effective in maintaining vacant lots throughout the County.

**ENVIRONMENTAL DOCUMENTATION:**

This action is exempt from the provisions of the National Environmental Policy Act pursuant to 24 Code of Federal Regulations, Part 58, Section 58.34 (a)(3) because it involves administrative activities that will not have a physical impact or result in any physical changes to the environment. The action is not subject to the provisions of CEQA pursuant to State CEQA Guidelines 15060(c)(3) and 15378 because it is not

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defined as a project under CEQA and does not have the potential for causing a significant effect on the environment.

**IMPACT ON CURRENT PROJECT:**

Approval of Amendment No. 3 to the Agreement will enable the Commission to continue maintenance of the Commission-owned properties through June 30, 2006.

Respectfully submitted,

CARLOS JACKSON  
Executive Director

Attachments: 2

**AGREEMENT FOR SUBRECIPIENT SERVICES  
AMENDMENT NO. 3**

THIS AMENDMENT NO. 3 TO AGREEMENT FOR SUBRECIPIENT SERVICES is made and entered into this \_\_\_\_ day of \_\_\_\_\_ 2006, by and between the Community Development Commission of the County of Los Angeles, a public body, corporate and politic, hereinafter called "Commission," and Chrysalis, hereinafter called "Subrecipient".

WITNESSETH THAT:

WHEREAS, the Commission and the Subrecipient entered into an Agreement For Subrecipient Services ("Agreement") on January 1<sup>st</sup>, 2005, for the Subrecipient to provide property maintenance services in the amount of \$23,184.00; and

WHEREAS, on March 1, 2005, the Agreement was amended to add \$6,324.00, bringing the total amount of the Agreement to \$29,508.00; and

WHEREAS, on July 1, 2005, the Agreement was amended a second time to extend the expiration date to June 30, 2006, and to add \$49,000.00, bringing the total amount of the Agreement to \$78,508; and

WHEREAS, at its meeting of April \_\_, 2006, the Board of Commissioners of the Commission authorized the Executive Director of the Commission to amend the Agreement as set forth herein; and

WHEREAS, it now becomes necessary to amend said Agreement and both parties are desirous of such amendment.

NOW, THEREFORE, in consideration of the mutual undertakings, herein, the parties hereto agree that said Agreement be amended as follows:

1. The first sentence of Section 2 "PAYMENT" is amended to read as follows:

The Commission agrees to pay the Subrecipient a total sum not to exceed \$103,508.00, for accomplishments of the statement of work. This is an increase of twenty-five thousand dollars (\$25,000) in the compensation amount.

2. All other terms and conditions of the Agreement and Amendments Nos. 1 and 2 shall remain unchanged and in full force and effect.

IN WITNESS WHEREOF, the duly authorized officers of the parties hereto have authorized this Amendment and are executing this Amendment as of the day, month and year first above written.

Chrysalis

\_\_\_\_\_  
Subrecipient

\_\_\_\_\_  
Date

522 S. Main Street, Los Angeles, CA 90013  
Address

95-3972624  
Federal ID Number

\_\_\_\_\_  
Program Administrator- Commission

\_\_\_\_\_  
Date

\_\_\_\_\_  
Carlos Jackson,  
Executive Director  
Community Development Commission of  
the County of Los Angeles

\_\_\_\_\_  
Date

# COUNTY LOTS REGULAR SCHEDULE

WEEK 1	<b>MONDAY</b> 1344 W. 105th 1335 W. 105th	<b>TUESDAY</b> 1248 W. 105th 1304 W. 105th	<b>WEDNESDAY</b> 10408 S. Normandie 10410 S. Normandie	<b>THURSDAY</b> 11137 Budlong	<b>FRIDAY</b> 11137 Budlong 1346 W. 93rd
	1300 W. 105th 1252 W. 105th	1306 W. 105th 1314 W. 105th	10426 S. Normandie 10500 S. Normandie	1232 W. 101st 1307 109th	1228 W. 93rd 1310 W. 94th
WEEK 2	<b>MONDAY</b> 11503 New Hampshire 11718 New Hampshire	<b>TUESDAY</b> 85th & Miramonte	<b>WEDNESDAY</b> 600 Basetdale	<b>THURSDAY</b> 600 Basetdale	<b>FRIDAY</b> 600 Basetdale
	11117 Firmona 4713 111th	1523 E. 84th 3764 W. 54th			4341 Eagle
WEEK 3	<b>MONDAY</b> 14733 Stanford	<b>TUESDAY</b> 14733 Stanford	<b>WEDNESDAY</b> 14733 Stanford	<b>THURSDAY</b> 14733 Stanford	<b>FRIDAY</b> 14733 Stanford
					2010 E. El Segundo 2129 El Segundo
WEEK 4	<b>MONDAY</b> 12721 S. Central	<b>TUESDAY</b> 11649 Antwerp	<b>WEDNESDAY</b> 11931 Ramsey, Whittier	<b>THURSDAY</b> 11937 Ramsey, Whittier	<b>FRIDAY</b> 13832 Utica St. 2530 Santa Ana
	216 E. El Segundo 1558 E. 117th	11650 Antwerp 2121 W. 103rd	11937 Ramsey, Whittier	12127 Ramsey, Whittier 12112 Ramsey, Whittier	6024 Hooper 4341 Eagle
WEEK 5	<b>MONDAY</b> Catch-up Day	<b>TUESDAY</b> Catch-Up Day	<b>WEDNESDAY</b> Catch-Up Day	<b>THURSDAY</b> Catch-Up Day	<b>FRIDAY</b> Catch-Up Day
	*135 S. 3rd Ave (La Puente)				

\*We don't do - Encampments and requires heavy duty equipment.